

Roseville Montessori Academy

1370 Baseline Rd. Roseville, CA 95747
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Enrollment Application - Step 1

Start Date: _____ **Class:** _____ **Discount(s):** _____

Child's English Name: _____
First Middle Last

Child's Date of Birth: _____ **Age:** _____ **Sex:** Boy Girl

Schedule: Full Day Extended Day Half Day (AM or PM)

Attendance: Mon Tue Wed Thur Fri

Home Address: _____ **City:** _____ **Zip Code:** _____

Child's Primary Language: _____ **Other Languages Spoken at Home:** _____

Mother's Name:	Father's Name:
Phone Number:	Phone Number:
Email:	Email:
Employer & Business Address:	Employer & Business Address:
Driver's License #:	Driver's License #:
Does Mother live with the child?	Does Father live with the child?

Roseville Montessori Academy Tuition

Programs	Days/Week	Infant Program (6 mo-2 yrs old)	Toddler Program (2-3.5 yrs old)	Primary Program (3+ yrs old)
Full-Day 9:00 am - 3:30pm	5 Days/Week	\$1455/month	\$1120/month	\$1060/month
	4 Days/Week	\$1375/month	\$1025/month	\$945/month
	3 Days/Week	\$1275/month	\$920/month	\$840/month
	2 Days/Week	\$1150/month	\$830/month	\$780/month
Half-Day 9:00am-12:00pm 12:30pm-3:30pm	5 Days/Week	\$1250/month	\$940/month	\$840/month
	4 Days/Week	\$1180/month	\$840/month	\$770/month
	3 Days/Week	\$1050/month	\$740/month	\$670/month
	2 Days/Week	\$900/month	\$650/month	\$610/month
Extended Day 6:30-6:00pm	5 Days/Week	\$1745/month	\$1300/month	\$1185/month
	4 Days/Week	\$1585/month	\$1175/month	\$1110/month
	3 Days/Week	\$1410/month	\$1085/month	\$1035/month
	2 Days/Week	\$1310/month	\$990/month	\$950/month

Additional	
School Lunch	5-Days \$85 4-Days \$75 3-Days \$65
Potty Assist/Training fee (Toddler and up)	Full Day \$130 Half Day \$80 Extended Day \$160
Material Fee (Toddler and up)	\$25/month (set fee)
Registration Fee	One Time Fee: \$160 (for new students only)
Tuition Discounts	Total tuition is discounted by 5% for yearly payments Tuition (only) is discounted by 10% for first sibling enrolled Tuition (only) is discounted by 5% for active military parent
Referral Incentive	\$100 tuition credit for each new student enrolled with the school

Monthly Total	
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General Policies:

Monthly Payment: Tuition is due on the 1st of each month. If paid after the 5th, a late fee of \$25 will be assessed to the account. (Initial _____ Initial _____)

Early Drop Off or Late Pick Up Fee: Children attending all programs should arrive and be picked up within their designated schedule. ***Any child arriving before or after their program schedule will be charged a penalty fee of \$1.00 per minute due upon arrival for the teacher whose time was detained.*

Attendance Policy: No Credit will be given for missed days, sick days, vacation days, school holidays, or emergency shutdown days. In addition, no scheduled holidays will be exchanged for a child's scheduled day off. Our School is still obligated to pay Daily Operational Costs, parents are required to pay their full tuition amount regardless if a child is late, sick, on vacation (within 30 days), or if the school is on break due to Federal, State, or Local holidays. ***As a courtesy, please notify the school office when your child will be absent or on vacation.* (Initial _____ Initial _____)

Withdrawal Procedure: A written 30-day notice is required for students to withdraw from the school. Once the remaining balance is cleared, the deposit will be refunded to the parents within 30 days after their final day of enrollment. (Initial _____ Initial _____)

Pre-Enrollment Observation Period: During the first week of your child's enrollment start date, the school observes and assesses all new students prior to granting admission in order to confirm the student's readiness and compatibility with our school or age group classrooms. Paid tuition and deposit will be refunded within 1 week if official admission is not granted. (Initial _____ Initial _____)

Additional Monthly Fees:

Material Fee: There is a \$25 per month material fee per child (Initial _____ Initial _____)

Summer fee: There is a \$100 per year summer fee per child for summer activities. (Initial _____ Initial _____)

***All enrollment applications are subject to approval and space is not guaranteed until:** The \$160.00 Registration Fee (*non-refundable*), Deposit (*one month's tuition*), and the First Month's tuition is paid. In addition, all enrollment and registration documents are completed and processed.

By signing this document, you understand and will comply with the stated policies above:

Print Name: _____ Signature: _____ Date: _____

Print Name: _____ Signature: _____ Date: _____

FOR OFFICE USE ONLY

Processing Personnel: _____ Date Processed: _____ Check#: _____

Reg. Fee Paid: \$ _____ Deposit Paid: \$ _____ Total Tuition Paid: \$ _____

How did they hear about us: _____ Referred by : _____

FOR OFFICE USE ONLY

Processing Personnel: _____ Date Processed: _____ Check#: _____

Reg. Fee Paid: \$ _____ Deposit Paid: \$ _____ Total Tuition Paid: \$ _____

How did they hear about us: _____ Referred by : _____

FOR OFFICE USE ONLY

Processing Personnel: _____ Date Processed: _____ Check#: _____

Reg. Fee Paid: \$ _____ Deposit Paid: \$ _____ Total Tuition Paid: \$ _____

How did they hear about us: _____ Referred by : _____